Article Side

PST Files Archive Outlook Fragmentation Helps Avoid Corruption Before It Arrives by Andy Watson

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The Outlook stores all its data in the PST folder including calendars, contacts, etc along with the email folders which is why it is suggested that the data must be maintained thoroughly and must be stored within a limit as in Outlook of 2003 and earlier versions there are chances of corruption soon after PST crosses 2 GB file size which is a limitation of ANSI PST. Meanwhile the Unicode PST has the capacity of 20 GB file size but the Outlook starts to slow down while reaching 4 GB file size itself hence, in order to avoid the corruptness it is necessary that the users must dissever PST files archive Outlook too because archived data also effect the file size of the Outlook.

Archive PST For A Little Help

For managing your Outlook in an orderly manner what you can do is perform PST files archive Outlook procedure because archiving older emails and other data helps you manage the data easily.

If you want to archive your mails then you can follow the cited steps:

Choose PST in the pane provided for 'Navigation'.

Go to 'File' menu.

Click on 'Archive'.

Choose the check box for Archiving this folder along with all sub folders if required.

Click the desired folder amongst the list of folders provided.

Choose a wanted date into the drop down box of the 'Archive items older than'.

Select Browse for specifying the path for new .pst that will be created.

Click on OK

Still Sometimes This Happens:

"The file xxxx.pst has reached its maximum size. To reduce the amount of data in this file, select some items that you no longer need, then permanently (shift + del) delete them."

This kind of error message arrives when the Outlook PST reaches its maximum file size in order to prompt the users with a hint of an arriving corruptness which is when the Outlook might starts malfunctioning. During the period of Outlook malfunction the users might face consequences like the ones cited in the latter part of this section.

Add-In Misbehavior: The installed add-ins might stop responding suddenly or freeze in between functioning.

Outlook Malfunction: Even if you perform PST files archive Outlook your application might hang up during sending or receiving emails.

Split PST And Avoid Inconvenience: You can fragment the PST data and even PST files archive Outlook with a reliable software application like Split PST tool that also retains the Outlook data with the help of safe fragmentation.

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The organization has a range of highly developed application programs that accurately and securely function according to the need of users like the Split PST software helps the users in fragmenting a PST files archive Outlook too along with PST mailbox files.

Article Keywords:
pst files archive outlook,split pst, split pst tool

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