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Every kind of tabular work is now almost exclusively performed with Microsoft Excel. Used as an accounting tool in the past, the software has become much more powerful and feature-intensive, having adapted its utility to a wide variety of tasks that assume great clarity and usability when done using spreadsheets. Keeping this in view, Microsoft Excel training is an essential requirement for every employee of any organization that deals in large volumes of data, which is the case with most of them today. Besides, those who wish to use it personally for tabulation and calculation purpose, also need to be proficient enough to fully extract the applicationâ€™s potential.

The most basic prerequisite to Microsoft Excel training is a fundamental level of familiarity with the working of a PC or laptop. One needs to have Microsoft Office installed, preferably the full version, as opposed to the Starters that come packaged with hardware, so that all the features are unlocked. It also helps to have a basic idea of working on the Internet, as Excel now comes with several web-integration tools, using which, spreadsheets can seamlessly harvest the power of the web, including mailing and importing spreadsheets. Familiarity with the basic programming logic also helps in quickly grasping the manifold functionalities of the software.

There are several levels of microsoft excel training offered in the market. These range from those which teach how to create and edit a basic spreadsheet, to those which explain how to work with various mathematical and logical formulae, also while using Excelâ€™s extensive range of graph and analysis features. Training modules for many popular versions of the software are available, including the widely-used Excel 2007 to the newer, more powerful Excel 2010. The greater use of programmability, the better and faster integration with other essential software like SharePoint, and greater support for application development are some of the improvements effected in Excelâ€™s new version. Professionals need to make full use of these features to stay ahead of the curve, and expert-level Microsoft Excel training programs are specifically tailored to such requirements.

Training programs are being offered at reasonable rates, varying with the levels of expertise involved, and each is suitable to the levels of utility a consumer wishes to achieve. Added features with each course include free after-class and after-course interactions through phone call or an e-mail, and in many cases, an option to resist the course without any payment. The fallout is that learning is the focus of the training, and the economics is just a maintenance necessity. Training packages are available in a variety of configurations, in terms of the number of days, the nature of classes (one-on-one or group) and the version of Excel being used.

Creative Mentor Training provides these opportunities for Microsoft Excel training at reasonable rates.

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Creative Mentor Training is a full service software training company providing a microsoft excel training , Adobe and MYOB applications. We specialise in delivering practical, easy to understand

training courses that enable you to get the job done with ease and control.

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