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Tips to Protect You Against Email Breaches by [Carleen James](#)

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If email goes into wrong hands you could bear irreparable losses. So it's better to take precautions rather than lament afterwards. Tips given below will help you stay vigilant and remind you of things which need to be kept in mind while using emails.

Email Passwords – A password is virtual key to your email. If someone has your password, it will take him only few seconds to access your emails. Just keep these few points in mind.

1. Make email password strong, combining numbers and special characters.
2. Mix upper and lower case letters in a password
3. Don't make it easily guessable. One which is composed of common information like birthdates, pet name, spouse name or anniversary etc.
4. Don't use one password for all accounts.
5. Change your password frequently
6. Basic Advice – Don't disclose your password to anyone, or write it down at an easy assessable place.

Email Sharing Policy – Don't advertise your emails anywhere and everywhere.

1. Don't share your email with all. Keep the sharing limited to trusted sources.
2. Never leave personal email on blogs, forums and likes. Scammers can pick them and use for their benefits.
3. Never click links from within emails. If the link is from trusted sources, copy it, and open in separate browsers.
4. While filling emails for subscriptions or services, be careful about the credibility of the website.

Updated Anti Virus Software – Having good antivirus, which is regularly updated, ensures that you are protected against threats. An updated antivirus is successful in grabbing vulnerabilities in nick of the time.

Stay Vigilant Against Phishing Attacks - Phishing attacks have become more common these days. It only takes a click through a link to be a victim. Most phishing attacks are lead through emails. Stay alert, keep a check and remember these steps.

Suspicious links in email from unknown sources should be ignored. No matter what they promise, don't get lured. If there is a need to open the link. Just copy the link, and paste it in another window

or tab. Then proceed carefully with some prejudice.

No company ever asks you to fill or ask vital credentials via an email. If you get one, beware. Fake messages through emails are common. One can identify them through types and grammatical mistakes. Generalized messages starting with "Dear customer" or "Dear player" indicate the sender is not who they claim to be. All your online transactions or payments make use of encrypted server. This is represented with https (Https://www) rather than http://www. The "s" after http signifies you are working through a secure server where information is encrypted.

User latest and up-to-date browser which comes equipped with anti-phishing protection.

Public Computers Laptops & Networks " Sometimes email needs to be used from public computers, laptops and outside networks. When you do, remember to sign-out, and uncheck the "keep me signed in" clause. Always use a trusted and secure cyber cafe, if it is necessary to access emails.completion.

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[Carleen James](#) - About Author:

The author has interest on Laptop Repair related products. She has a factory of all computer hardware related products. She likes to write on a [laptop repair and notebook repair](#). Her latest achievement is on HP Laptop Screen Repair related work which is almost in a way of completion.

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