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Time Clock Software Integration with Payroll System

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There was a time when every company followed and believed in manual timesheets to track employee hours on a monthly basis. However, it requires a person to sit down and calculate the number of working hours manually. In order to unburden the administration executives, time clock systems were installed wherein hours were automatically updated and calculated into the system with a click of a mouse. It eliminates the need to turn up the entire manual records to extract a piece of information.

Almost every company is convinced by the accuracy and ease of setting up a time and attendance system. In the month-end, it takes very little time to prepare a report so as to pass on to the payroll department. This report helps payroll executives to calculate the right salary amount on the basis of hours spent within an office. However, it created a little obstacle as the automated generated report was manually re-entered into payroll system to make the further calculations.

To eliminate the need to re-enter the details, time clock software was integrated with payroll system in which the data is automatically transferred with a click of mouse. It not only reduces the burden of entering the data of each employee but also eliminates the risk of errors due to manual data entry. The entire process will be automated to ensure accuracy throughout processing payroll.

With the rising popularity of online payroll service providers, there are different plans introduced for small-business owners to lessen their business operations with new software integration tools. If you also want to streamline the entire payroll system, it is important to integrate time-clock software with payroll software. The payroll service provider will send time clock information directly to the payroll software to run payroll without any delay.

The best part in outsourcing payroll services is that you will never have to worry about payroll dates as they will send you reminders every month to run and approve payroll before the pay date. It holds importance as processing payroll late will delay the entire process and employees will not be paid on time. Therefore, it is important to keep the payroll processing on time to keep up the employees' morale and loyalty over the company.

When you are making selection of a reliable payroll service provider, you must check whether they provide time-clock software integration feature as it will ease your entire payroll process and will eliminate human-related errors in payroll processing forever.

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