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It is hard to maintain a 100% record in anything and it is quite natural to make party planning blunders every now and then. It is important though, not to make them in high profile events especially when a lot is expected. That would need gaining from experience and learning from oneâ€™s mistakes as well as from mistakes committed by others. One of the biggest blunders you could commit during event planning is to have a very long guest list with a small budget. No one ends up having a good time and you would end up overrunning the budget anyway. On a similar note, it is also a blunder to not have any idea about how many are attending a party.

Using technology and social networking for party planning is an efficient way to manage things. Sending a calendar invite or a Facebook event request will give you a good idea about how many guests you need to plan for. It will be an obvious blunder to plan for exactly those who have responded assertively. You always have to keep some buffer, whether it is in terms of the food, the drinks or the space. Not having a fluent and experienced moderator would be another event planning blunder. Someone who can moderate an event is needed to take charge and get the guests involved in the event.

There are many party planning blunders that take place over the food and drinks. When you are on a budget, you cannot throw open an expensive bar to the guests for unlimited drinks. You may have some noisy members who would go over the line, while costing you good money too. The menu should be ordered keeping the guests and the season in mind. If it is summer, not having enough ice cream and dessert options is a genuine blunder that will be remembered for a long time. You shouldnâ€™t have cuisines that could affect the religious sentiments of certain groups. Importantly, the vegetarian and non-vegetarian counters should be totally separated. Successful event planning always includes nicely presented food, well thought out multi-cultural cuisines and an ambience where guests could sit and enjoy a good meal.

An important event planning blunder especially in corporate setup would be to not time the speeches made by dignitaries. They should be informed well in advance about the time they have to finish their speech so that they could prepare accordingly. A long speech could dampen the mood of the guests, creating boredom and pushing the whole event over the clock. Crass music not totally up to the expectations of the guests would be another party planning blunder worth avoiding. There is always a choice between a DJ and a live band performance. You will have to make a choice based on their experience of performing at similar events in the past. A mismatched music package could annoy a lot of guests. Lastly, the most critical blunder one must avoid is to have the deadlines fixed for the last day. The original timelines should always include sufficient buffer in case things get pushed too far.

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