Article Side

Secure and Confidential Document Shredding by Patrick McKillop

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Every document has its life from active to inactive, from storage to destruction. Destruction of business information is done according to the industry regulations or local law. Shredding should be done to reduce the identity theft on documents which are inactive for the company.

Document Shredding is done by a device which is used to cut paper into Chad, typically either strips or fine particles. Government organizations, businesses, and private individuals use shredders to destroy private, confidential, or otherwise sensitive documents.

Florida Secure Document Of On Site or Off Site Material

â€¢ Certified Records Managementâ€™s chain of custody tracking controls your document at every stage to the physical point of secure document shredding.

â€¢ You have the option to create a Bin Rotation schedule. Locked destruction bins are delivered and picked up from your office on a prearranged schedule. Such type of schedule protection of the document will ensure security and will confidentially destroy. Many Florida companies need a Destruction Bin Rotation, or Scheduled Destruction to insure their information is destroyed on a consistent automated basis.

â€¢ Certified Records Managementâ€™s tracking system identifies the date, time and person who handled your materials, documenting each step taken in the Secure Shredding process.

â€¢ When records stored at Certified Records Managementâ€™s Florida locations are due for destruction, you will be notified. Upon your final approval, the records will be destroyed, using the Certified Records Management complete chain of custody tracking system.

Smart Lockâ„¢ Vehicle Locking System

When material reaches our vehicles, you are protected by Certified Records Managementâ€™s Smart Lockâ„¢ vehicle locking system. Certified Records Managementâ€™s Smart Lockâ„¢ system ensures the vehicles cannot be started unless the key is in the ignition and all doors of the vehicles are locked. Another step is to provide you an added layer of security.

From any Certified Records Management Florida facility, we never unload the secure shredding materials until they reach their destination. At the point of the secure Florida document shredding location a bonded Certified Records Management employee will unload the confidential documents. A member of your organization is welcome to witness the destruction process.

Environmentally conscious

Certified Records Management will ensure the paper is shredded, pulverized and ultimately pulped to become new environmentally friendly paper. The final step in destruction process is to present you with a notarized Certificate of Destruction to confirm the shredding of your confidential documents. Other Document Destruction Solutions include eWaste.

Security threats to your companyâ€™s information exist throughout the life-time of a document. Certified Records Management can protect your companyâ€™s records at the end of the cycle, with Certified Records Managementâ€™s Secure Document Shredding.

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Certified Record Management is the leading provider of Information Management services in Florida providing Smart Storage SolutionsÂ® that include: Document Storage, aSecure Shredding, Data Protection, Digital Solutions and Health Information Management. Certified Record Management are specialize in a Document Shredding in Florida at affordable price

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