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Premises Licence: a Quick Review by Julia Roger

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Are you familiar with the term premises licence or Personal Licence? If not, then you have just arrived at the right place! In simple words, a premises licence allows you to use any premises for carrying out licensable activities. In case of alcohol, a personal licence holder or a premises supervisor is required for selling or supplying alcohol. So if you are planning to apply for a premises licence in the near future, then quickly have a look at how to apply for it and what are your duties and responsibilities once you become a premises licence holder.

Application for premises licence should be submitted to the licencing authority. Documents which should be enclosed with the application include the following:

A proper plan for the premises

The fee that is required for applying for the premises licence

Also, in case of selling or supplying alcohol, there should be a consent form from the person who shall be mentioned in the licence as the supervisor of the premises

Operating schedule

Moreover, you should also give a copy of your original Premises Licence application, including a copy of the documents that should be enclosed with the application, to all the concerned authorities in the area of your premises on the same day of submission of the premises licence application to the licencing authority.

Now, once you become a premises licence holder, you should abide by certain rules and regulations. Some of them are:

Inform the council if there is any change in name or address at anytime

Inform the council immediately if your premises licence is destroyed, lost or stolen

Apply for a copy of the premises licence immediately if it is destroyed, lost or stolen

Show your licence if asked by any individual or police constable authorized by the council

Notify the council in case you are planning to surrender your licence

Pay premises licence fee annually every year.

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For more information on a Premises Licence, check out the info available online; these will help you learn to find the a Personal Licence!

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